



## **AWA Lead Instructor Job Description**

Summer 2024

*The Anacortes Waterfront Alliance (AWA) is a nonprofit organization dedicated to waterfront access, preservation and experience. AWA is currently seeking an inspirational Lead Sailing Instructor to join our team and manage waterfront staff in a safe and fun environment. As the Lead Sailing Instructor, you'll be guiding classes on our summer sailboats, the RS Tera and Lido 14. What makes a great Lead Instructor for us? Someone who can navigate the dynamic environment of teaching sail to novices, all while keeping a calm demeanor. You will need to genuinely understand and address the needs of the summer participants through clear and effective communication. So, if you're into the idea of spending your summer on the waters of Fidalgo Bay, sharing your love for sailing, and creating lasting memories, we'd love to have you on hop aboard. Let's sail into summer together!*

**Employment Status.** The Lead Instructor is classified as a non-exempt, hourly employee.

**Hours & Compensation.** The 2024 summer camp season is 8 weeks from July 8th - August 29th, 2024 with training and maintenance opportunities in the month of June. A work week will consist of up to 40 hours per week. Any overtime must be approved in advance by the Sailing Program Manager. Typical work weeks will be full days Monday- Thursday and a half day on Friday. The Summer Lead Position has the opportunity to transition to a year round Coaching and or Program Management position depending on the candidate. The hourly pay for summer Lead Instructor starts at \$22 per hour.

### **Job Descriptions.**

- Lead the instruction of youth water sports, beginner, intermediate, and advanced sailing courses
- Lead the instruction of basic sailing courses for adult participants
- Lead water safety swim tests at the pool
- Contribute to sailing curriculum and planning
- Prepare sailing equipment and supplies for participants
- Lead private lessons for individuals or small groups
- Manage summer staff assistant instructors
- Safely and effectively run a motorized safety boat
- Communicate effectively with class participants, parents, other staff, Program Manager, and Board of Directors as needed
- Communicate expected conduct to ensure a safe learning environment
- Ensure the proper handling of first aid and emergency situations
- Basic maintenance of equipment and facilities

### **Preferred Qualifications.**

1. Responsible individual who is enthusiastic about on the water activities
2. Experience working with youth and able to teach both basic and advanced concepts to all age groups
3. Good communicator with both youth and adults

4. Must be 21 years of age
5. Washington State Boater Education Card
6. First-Aid CPR certification
7. US Sailing Level 1 Certification
8. Experience rigging and handling sailing dinghies (Lidos, Terras, Zests, Lasers and FJs)
9. Be able to lift up to 50 pounds, have the stamina to occasionally stand, work and sail for a full day of 6-8
10. Comfortable handling small power boats
11. Understanding of boating safety and cold water safety
12. Punctual and self-directed

**Zero Tolerance of Harassment.** This position interacts with younger staff, students, and members of the public. Your obligation to guard against any form of harassment or inappropriate conduct involving such persons is critical. You are subject to, and should implement for all staff, a “zero tolerance” policy for any form of harassment or inappropriate conduct at all times.

**To Apply** fill out the attached application: [AWA 2024 Summer Employee Application \(google.com\)](#)